

Hello,

Below is the result of a joint effort between ADC, OCR, and ORPC to collect call-in instructions and procedures across Colorado Judicial Districts. If you know of any recent updates or changes, please email them to Jena Fleiner at admin@coloradoorpc.org.

The most recent communication from the Chief Justice Order is before the list of JDs. We will keep this update as further information is released.

Please note: While this information is accurate to the best of our knowledge, things are changing rapidly, and we recommend verifying any information with your jurisdictions.

**Colorado Supreme Court order regarding COVID-19 and operation of
Colorado state courts (16:53 on 2020.03.16)**

The operations order runs through April 3, 2020, and will be evaluated at that time

DENVER – Colorado Supreme Court Chief Justice Nathan B. Coats announced today that he has entered an [order](#) regarding COVID-19 and the operation of Colorado’s courts.

The order suspends some court operations, specifically all jury calls in state courts, except for jury calls for criminal trials facing imminent speedy trial deadlines, and allows for the provision of other ongoing court operations.

The order suspends jury calls through April 3, 2020, at which time the need for ongoing measures will be evaluated.

“While the timely administration of justice is the cornerstone of our judicial system, protection of public health and safety and the wellbeing of our judicial staff is of paramount importance,” Chief Justice Coats said. “We can no longer continue with normal business operations, but in the interest of all Coloradans we are also unable to cease operating entirely. Balancing those factors, I entered today’s order.”

The Courts otherwise remain open and will continue operations for matters including, but not limited to:

- Petitions for temporary civil protection orders and permanent protection order hearings;
- Petitions for temporary emergency risk protection orders and hearings on emergency risk protection orders;
- Crim.P. Rule 5 advisement for incarcerated persons and the initial setting of bail;
- Revocation hearings on complaints to revoke probation involving an incarcerated defendant;
- Proceedings necessary to protect the constitutional rights of criminal defendants including bond-related matters and plea agreements for incarcerated individuals;
- Detention hearings for juvenile delinquency cases;
- Shelter hearings in dependency and neglect cases or other juvenile proceedings;
- Petitions for appointment of an emergency guardian and/or special conservator;
- Hearings on motions to restrict parenting time and parental abduction prevention; and
- Emergency mental health proceedings.

Colorado is a unified court system with 22 Judicial Districts and 64 counties, each with unique populations, demographics and infrastructure. Each district has a Chief Judge who makes

administrative decisions for the district. All information related to district decisions regarding COVID-19 and Court and Probation operations will be posted to the district's Webpage. Links to all pages can be accessed [here](#).

Those with docketed court appearances unsure about whether to appear for a hearing, are asked to contact the clerk of court at their courthouse.

EDITOR'S NOTE:

- The following Judicial Districts have postponed operations through Wednesday, March 18, 2020:
 - 18th Judicial District (Arapahoe, Douglas, Elbert and Lincoln counties)
 - 20th Judicial District (Boulder County)
 - 21st Judicial District (Mesa County)

● Appeals

Chief Judge Bernard, with permission from the Supreme Court, has agreed to grant an automatic 28-day extension for appellate records due to the Court of Appeals between ***March 13, 2020 to April 10, 2020***, with the exception of **Mental Health cases, Dependency and Neglect cases, or where we have entered a specific order requesting an exception to this policy.** This

automatic extension includes supplemental records. We are offering this to allow flexibility to the trial courts with their staff for the next 4 weeks. We are accepting and processing records, so if you do not feel you need to take advantage of this, please send us your records as you normally do. We will not be changing the dates in JPOD—please just add the 28 days to any record due during this period (e.g., records due on March 16th are now due April 13th). We appreciate all your hard work, please let me know if you have any questions.

Polly Brock

Clerk of Court and Court Executive

Colorado Court of Appeals

● 1st

Any professionals who wish to appear by phone should notify the clerk prior to the hearing. If counsel have parties who wish to appear by phone, counsel should notify the clerk before the hearing. Juveniles held in facilities may also appear by phone. If defense counsel is able to facilitate that with the clerks, that would be very helpful.

PLEASE BE AWARE THAT HEARINGS WILL TAKE LONGER THAN USUAL WHEN WE ARE TRYING TO ACCOMMODATE MULTIPLE PHONE APPEARANCES!

TPC's are held in Div. P the week of 3/16 with Magistrate Loewer. The clerk's email is katherine.altschwager@judicial.state.co.us

TPC's are held in Div R the week of 3/23 with Magistrate Tims. The Clerk's email is Sheila.cervantes@judicial.state.co.us

Div V has detentions the week of 3/16. The clerk's email is Brady.trujillo@judicial.state.co.us

Div Y has detentions the week of 3/23. The clerk's email is Deborah.Freitag@judicial.state.co.us

● 2nd

From Denver Juvenile Court 3/16: At this time, we are accepting emails for requests to continue court hearings and telephone testimony. To be processed, it must include all parties to the case and agreement with all parties to do so. Staff will be entering off record minute orders to reflect the update to the cases. Please use the contacts below.

Woods

2H JD: aidan.stowell@judicial.state.co.us

2H D&N: abigail.young@judicial.state.co.us

Clark

2F (all hearings): sarah.cearley@judicial.state.co.us

Schmalberger

2E (all hearings): jana.elliott@judicial.state.co.us

Gomez

2D JD: ariane.beckman@judicial.state.co.us & stacie.dalpe@judicial.state.co.us & aidan.stowell@judicial.state.co.us

2D IV-D/Paternity: gina.escobedo@judicial.state.co.us & leah.cabral@judicial.state.co.us

2D D&N: rebecca.miller@judicial.state.co.us & gina.escobedo@judicial.state.co.us

McCarthy

2C JD: ariane.beckman@judicial.state.co.us & stacie.dalpe@judicial.state.co.us & aidan.stowell@judicial.state.co.us

2C Paternity: gina.escobedo@judicial.state.co.us & rebecca.miller@judicial.state.co.us

2C D&N: rebecca.miller@judicial.state.co.us & gina.escobedo@judicial.state.co.us

2B IV-D/Paternity: lauren.ross@judicial.state.co.us

Truancy: abigail.young@judicial.state.co.us

● **3rd** info needed

● 4th

- Judicial District: 4th Judicial

County: El Paso County

Courtroom: Division 19

Judicial Officer: Robin Chittum

Phone number or process: [719-452-5600](tel:719-452-5600) ext [7225090](tel:7225090)#

Any other special instruction: Judge Chittum is very understanding about attorneys calling in.

- Judicial District: 4th Judicial
County: El Paso
Courtroom: Division P
Judicial Officer: Lara Nafziger
Phone number or process: [7194525600](tel:7194525600) ext 2900717#
Any other special instruction:

- Judicial District: 4th Judicial
County: El Paso
Courtroom: Q
Judicial Officer: Jami Vigil
Phone number or process: [719-452-5600](tel:719-452-5600) 9597558#
Any other special instruction:

- Judicial District: 4th Judicial
County: El Paso
Courtroom: 1
Judicial Officer: Lynn Billings Vela
Phone number or process: 719-452-5229 there is no process
Any other special instruction: Good luck

Hello everyone,

Please note the following:

The following divisions are welcoming the use of the bridge lines by all parties. Please if respondents or professionals would like to appear by phone please call into the bridge lines. Please notify the clerks so the divisions are aware to call into the bridge.

Div Q, P, V, 19 and 1 are all open to using the bridge line.

Div 9, Z and Y are a case by case basis. If you are requesting to appear by bridge, you will need to reach out to the division directly.

Truancy cases: parties are allowed to appear by phone.

Adoption cases: parties need to be present, if parties are requesting a continuance, please reach out to the divisions.

Delinquency cases: parties must appear in person. Contact divisions directly if needing a continuance.

Please note: A lot of division staff have young kids and with the lack of day care, the divisions may be understaffed. Please be patient and understanding and reach out to me or other division staff if you have emergencies.

Please let me know if you have any questions.

Thank you!!! Tina horton

BRIDGE: Call 719-452-5600 and enter the following codes for the appropriate divisions.

Div 1 5618847#

Div 19 7225090#

Div Q 9597558#

Div P 2900717#

Div V 1924139#

Court & Clerk Emails				
270 S Tejon, CS CO 80901				
Juvenile Court Facilitator - Tina Horton	tina.horton@judicial.state.co.us	(719) 452-5403		

Specialist - Jessica Murchland	jessica.murchland@judicial.state.co.us	(719) 452-5344		
			BRIDGE	BRIDGE CODE
Division 1 - Judge Billings Vela			(719) 452-5600	5618847 #
Aretha Charles	aretha.charles@judicial.state.co.us	(719) 452-5229		
Aneta Pachedzhieva	aneta.pachedzhieva@judicial.state.co.us			
Division 9 - Judge Schutz				
Monica Lewis	monica.lewis@judicial.state.co.us	(719) 452-5358		
Aneta Pachedzhieva	aneta.pachedzhieva@judicial.state.co.us			
Division 19 - Judge Chittum			(719) 452-5600	7225090 #
Kim Benore	kimberly.benore@judicial.state.co.us	(719) 452-5352		
Chad Dees	chad.dees@judicial.state.co.us	(719) 452-5353		
Division Q - Magistrate Vigil			(719) 452-5600	9597558 #
Danielle Moore	danielle.moore@judicial.state.co.us	(719) 452-5402		
Melanie Mcfall	melanie.mcfall@judicial.state.co.us	(719) 452-5401		
Div P--Magistrate Nafziger				
Kayla Lovett	kayla.lovett@judicial.state.co.us	(719) 452-5221	719-452-5600	2900717 #
		(719) 452-		

		5222		
Division V - Magistrate Cande-Ramsey				
Kelly Riding	kelly.riding@judicial.state.co.us	(719) 452-5211	719-452-5600	1924139 #
Division Z - Magistrate Saufley				
Chrystal Brown	chrystal.brown@judicial.state.co.us	(719) 452-5419		
Tracy Mugford	tracy.mugford@judicial.state.co.us	(719) 452-5418		
Division Y - Magistrate Warkentin				
Mya de la Garza	mya.delagarza@judicial.state.co.us	(719) 452-5415		
Christine Davis	christine.davis@judicial.state.co.us	(719) 452-5416		

● 5th

- Eagle County
 - Mandatory Call in for Juvenile
 - Judge Dunkelman has made the decision to have all parties appear by telephone on Wednesday, March 18. You will be contacted next week with the time to call. You will need to call the following number: 970-328-7555; meeting code: 88804#. Please provide this information to your client.

- **6th** info needed

● 7th

- Gunnison/Hinsdale

District

Honorable J. Steve. Patrick

970-642-8300

However, the County almost always sets up a conference call number with code for those who may need to appear via telephone. They do so voluntarily and/or by request of the Court on a very regular basis. This will not be a problem or irregular in our jurisdiction.

● 8th

- Larimer
Field 5A\
970-494-3777\
Access code: 64293963#\
clerk Donna Macleod\

Spangler 3c\
call 970-494-3777\
code 05891270\

McDonald 4B
Conference number: (970) 494-3777
Access Code: 34258531#

● 9th

- Garfield

Judicial Officer: Magistrate Susan Ryan

Phone Number: (971) 319-4993

Clerk: Dawn Garey

- County: Pitkin

Judicial Officer: District Court Judge Christopher Seldin

Phone Number (970) 925-7635

Clerk: Ian Roberts

- County: Rio Blanco

Judicial Officer: District Court Judge Anne Norrdin or Senior Judge Thomas Ossola

Phone Number (970) 878-5622 ext. 1

Clerk: Joanie Gibson or Jeri Gilchrist

● 10th

Effective immediately - Attorneys with cases on Division 405 and 501 domestic relations setting dockets

Dear Counsel:

With modifications of business processes within the Tenth Judicial District in light of the COVID-19 pandemic, Judges Markenson and Styduhar are requesting that counsel for parties who are set to appear on the Monday domestic relations setting docket:

1. Inform their clients not to appear in the courtroom for the setting docket for all cases where there is not an appearance on a motion for contempt or a restraining order. The attorney will appear on their behalf.
2. Consider appearing by phone via the Court's respective teleconference line (no motion is necessary):
 1. For Division 405 - Call the conference call number 605-313-5111, access code 460582. DO NOT ANNOUNCE YOURSELF AT THE REQUEST OF THE PROMPT AND KEEP YOUR PHONE MUTED AS WE WILL BE IN OPEN COURT. Please simply stay on the line until your case is called.
 2. For Division 501 - Call the conference call number 605-313-5111, access code 665741. DO NOT ANNOUNCE YOURSELF AT THE REQUEST OF THE PROMPT AND KEEP YOUR PHONE MUTED AS WE WILL BE IN OPEN COURT. Please simply stay on the line until your case is called.
3. If you plan on appear via phone, please inform the Clerk via email.

We anticipate the above to stay in place for at least the next two weeks.

● 11th

- Chaffee (Chaffee District Court this morning implemented unannounced call in procedures to restrict, though not prohibit, in court attendees.)

District Court

Judge Patrick Murphy

Bridge Line Calls (719) 204-2250, Code for Access 8674444#

Courthouse Main Phone (719) 539-2561

● 12th

- Correction for 12th JD: 719-589-7663
- Conference Rooms:
 - Alamosa: 37664#
 - Conejos & Costilla: 37616#
 - Mineral & Rio Grande: 72133#
 - Saguache: 27136#
- Judge Amanda Hopkins
 - On 3/13 circulated an email calling for the arrangement of call in's for pending appearances. The courts were working on conference line numbers for this on Friday, I've yet to see the specifics.
- The County court judges, Barb Zollars in Rio Grande, and Anna Ulrich in Saguache
 - Were taking the matter under advisement on Friday (313)/. I'll follow up with any new details as they emerge.
- From Costilla County:

****EFFECTIVE IMMEDIATELY****

"On Friday, March 13, 2020, the Judicial Department made recommendations to the Court regarding attempting to protect the public and our staff from contracting COVID-19 (Coronavirus). We are hopeful that the Court can do its part in assisting people in avoiding public places and to reinforce the seriousness of the global situation.

The Court and Probation Offices will remain open but, in the interest of public safety, all non-essential operations will be limited through May 31, 2020.

PLEASE DO NOT COME INTO THE COURTHOUSE OR PROBATION IF:

- 1) You have been diagnosed with COVID-19 (Novel Coronavirus) and you have not received a subsequent test confirming that you are currently virus-free;
- 2) You have been in direct contact with someone who has been diagnosed with COVID-19 within the past fourteen days;
- 3) You are experiencing a fever, cough, shortness of breath, or any other respiratory illness symptoms.

If any of these three criteria apply, please call the Clerk's Office at (719) 672-3691 and we can assist you by phone with any court business that brings you here today.

IF YOU ARE SCHEDULED FOR COURT TODAY, PLEASE CALL IN TO 719-589- 7669 CONFERENCE ROOM 27163# (YOU MUST ENTER HASHTAG) AT THE RESPECTIVE TIME YOU ARE SET TO APPEAR FOR COURT. IF YOU NEED TO TALK WITH THE DA PRIOR TO YOUR COURT HEARING, PLEASE CALL 719-589-7669 CONFERENCE ROOM 37617# (YOU MUST ENTER HASHTAG). Absolutely no speaker phones or Bluetooth devices. Parties not directly involved in questioning shall put phones on mute. Witnesses may not listen to the hearing. The Court will allow witnesses to call in as needed, and Counsel will have opportunity to notify witness to call in. Please do not have your witnesses on the telephone until you are instructed by the Court. No one may call from a loud environment." If you believe that a telephonic hearing is going to be insufficient, the Court will consider continuing the hearing, although be informed a continuance would be until after May 2020.

- **13th** info needed

- **14th** info needed

● 15th

- Baca County 719-336-8970 Access code 8263785#
- Kiowa County 719-336-8970 Access Code 9675669#
- Cheyenne County 719-336-8970 Access Code 72744#
- Prowers County: Judge Davidson 719-336-8970 5223326#
- Prowers County: Judge Brinkley 719-336-8970 6010478#

● **16th** info needed

● **17th** info needed

● 18th

- Arapahoe county

Division 22

Judge Chase

Email Robyn or Meredith

Robyn McCoullough, Robyn.mccoullough@judicial.state.co.us

Meredith Nance,

Meredith.nance@judicial.state.co.us

- Arapahoe county

Division 23

Magistrate Dumler

Email clerks

Luana Boretta- luana.boretta@judicial.state.co.us

Jaqueline Hagans- jaqueline.hagans@judicial.state.co.us

- Arapahoe county

Division 14

Judge McLean

Email clerk

Nikki Hunter - Nicole.hunter@judicial.state.co.us

- **19th**

- Judicial District: 19th

County: Weld

Courtroom: Division 14

Judicial Officer: Magistrate Galloway

Phone number or process: (970) 475-2727, enter code: 1021540#

Any other special instruction: Wait until the judge joins the conference. You may be on the line with other parties.

You will need to email the clerks, Ms. Granados and Mr. Dumesnil, to let them know you will indeed be on the conference line. Generally, you need judicial approval in advance to appear by phone. However, if it's a special circumstance, you can email the clerks and they will let you know if you can appear by phone. If you have prior approval, you will still want to email the clerks to let them know you will indeed be on the line. Otherwise, Magistrate Galloway will now automatically call into the "bridge line" to see if anyone is on the phone. You may be on the line with other parties or hear other cases called up. Please wait quietly, preferably with your phone on mute, until the Judicial Officer addresses you on the conference line. This the email for the judicial officers:
sonia.granado@judicial.state.co.us; david.dumesnil@judicial.state.co.us

- **20th** info needed
- **21st** info needed
- **22nd** info needed